

JOB POSTING



TOWN OF
Ogden
COUNTY OF MONROE
STATE OF NEW YORK

Title: Assessor

Salary: Commensurate with experience

Posted: June 20, 2022

Deadline: Until Filled

This position is responsible for determining valuations and assessments of real property within the town, for the purposes of ad valorem taxation. Employees are appointed to a six (6) year term of office by the town board and must meet minimum qualifications as established by the rules of the Commissioner of Taxation and Finance and must comply with applicable continuing education requirements.

Brief Job Description:

Responsible for determining real property values for approximately 7,817 parcels within the Town and village. Must have excellent organizational and mathematical skills as well as familiarity with RPSV4. Experience and knowledge of all duties associated with the assessor position (data collection, annual roll preparation, maintenance of all property records, processing exemptions, work with Board of Assessment Review, Town Attorney, Governmental Departments and Outside Agencies, etc.).

Minimum Qualifications:

Applicants must meet minimum qualification standards as set forth in the NYCRR 8188; subsection 8188-2.2 based on education and experience. A NYS Certified Assessor is preferred.

Applications are available from the Receptionist at Ogden Community Center, 269 Ogden Center Rd., Spencerport or online at www.ogdenny.com.

Interested candidates should send an application and resume by mail or email to:

Town of Ogden
269 Ogden Center Rd
Spencerport, NY 14559
Attn. Personnel

Email to: Personnel@ogdenny.com